

## Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Great and Little Carlton Parish Council

County area (local councils and parish meetings only): Lincolnshire

### Financial year ending 31 March 2021

Prepared by (Name and Role): John Hodge, Clerk and Responsible Financial Officer

Date: 05/04/2021

		£	£
<b>Balance per bank statements as at 31/3/21:</b>			
Business Current Account	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 1</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">506.0</span>	
Business Savings Account	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 2</span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">880.0</span>	
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 3</span>		
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 4</span>		
[add more accounts if necessary]	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 5</span>		
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 6</span>		
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 7</span>		
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">account 8</span>		
		1,386.0	
Petty cash float (if applicable)			-
<b>Less: any un-presented cheques as at 31/3/21 (enter these as negative numbers)</b>			
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 1</span>		
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 2</span>		
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 3</span>		
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 4</span>		
[add more lines if necessary]	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 5</span>		
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 6</span>		
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 7</span>		
	<span style="border: 1px solid black; background-color: yellow; padding: 2px;">item 8</span>		
			-
Add: any un-banked cash as at 31/3/21	<span style="border: 1px solid black; background-color: yellow; padding: 2px;"></span>	<span style="border: 1px solid black; background-color: yellow; padding: 2px;"></span>	
			-
<b>Net balances as at 31/3/21 (Box 8)</b>			<b>1,386.0</b>