

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Great and Little Carlton Parish Council**

County area (local councils and parish meetings only): **Lincolnshire**

Financial year ending 31 March 20xx

Prepared by (Name and Role): **Nike Pike, Responsible Financial Officer**

Date: **06/04/2022**

	£	£
Balance per bank statements as at 31/3/22:		
Business current account	account 1	502.0
Business savings account	account 2	5,725.0
	account 3	
	account 4	
[add more accounts if necessary]	account 5	
	account 6	
	account 7	
	account 8	
		<hr/>
		6,227.0
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/xx (enter these as negative numbers)		
	item 1	
	item 2	
	item 3	
	item 4	
[add more lines if necessary]	item 5	
	item 6	
	item 7	
	item 8	
		<hr/>
		-
Add: any un-banked cash as at 31/3/xx		
		<hr/>
		-
Net balances as at 31/3/22 (Box 8)		<u><u>6,227.0</u></u>